

## ROUTE TO COMPETENCY MASTERCLASS - LIVE BLOOD SESSIONS

Classroom-based masterclass sessions awarding a **Geopace Certificate of Competency**

**Masterclass**

### Before your attend ...

### Your Competency Checklist

The Competency Checklist is your “**Passport to Competency**” and therefore it is important that you familiarise yourself with its contents:

LIVE BLOOD SESSIONS - COMPETENCY CHECKLIST		
Phlebotomist's Name: _____	<b>Instructions to observer:</b>	
Location & Date: _____	After each step the observer will complete the P or F box.	
Session - Morning / Afternoon: _____	The complete process should take no more than 15 minutes.	
Supervisor: _____	Failure to complete will require the re-assessment to be completed again in full.	
	Once completed a Geopace Competency Certificate is awarded.	
	See further strengths may be performed.	
#	TASK	P F
1	Display a professional, courteous manner and attitude at all times.	<input type="checkbox"/> <input type="checkbox"/>
2	Carefully check requisition card, noting any special handling requirements.	<input type="checkbox"/> <input type="checkbox"/>
3	Greet the patient.	<input type="checkbox"/> <input type="checkbox"/>
4	Identify yourself and explain the procedure.	<input type="checkbox"/> <input type="checkbox"/>
5	Obtain the patient's consent.	<input type="checkbox"/> <input type="checkbox"/>
6	Enquire about any known allergies, (ie. latex) and observe any cautionary / warning signage around patient.	<input type="checkbox"/> <input type="checkbox"/>
7	Identify the patient (minimum two identifiers); ask patient for their name (requiring positive response) AND checking full name, date of birth and hospital number / NHS number on hospital amband.	<input type="checkbox"/> <input type="checkbox"/>
8	Wash hands - apply hand gel; Put on gloves.	<input type="checkbox"/> <input type="checkbox"/>
9	Select the correct tube(s) and equipment.	<input type="checkbox"/> <input type="checkbox"/>
10	Position the patient's arm. Attach tourniquet. Locate suitable vein by palpation if release tourniquet.	<input type="checkbox"/> <input type="checkbox"/>
11	Assemble the equipment (keep needle cap on).	<input type="checkbox"/> <input type="checkbox"/>
12	Cleanse site and allow to air dry.	<input type="checkbox"/> <input type="checkbox"/>
13	Reapply the tourniquet (taking care not to contaminate the puncture site).	<input type="checkbox"/> <input type="checkbox"/>
14	Position the needle and holder between the thumb and index finger. Uncap the needle.	<input type="checkbox"/> <input type="checkbox"/>
15	Re-locate and correctly anchor the vein.	<input type="checkbox"/> <input type="checkbox"/>
16	Position the needle at the appropriate angle. Insert needle level up.	<input type="checkbox"/> <input type="checkbox"/>
17	Collect blood as required, following the correct order of draw.	<input type="checkbox"/> <input type="checkbox"/>
18	Change tubes smoothly; do not move needle. Inverts tubes, as required.	<input type="checkbox"/> <input type="checkbox"/>
19	Release tourniquet.	<input type="checkbox"/> <input type="checkbox"/>
20	Withdraw the needle smoothly and applies pressure to puncture site. Activate needle safety device.	<input type="checkbox"/> <input type="checkbox"/>
21	Apply pressure to puncture site, or ask patient to do so. (Cotton wool or gauze)	<input type="checkbox"/> <input type="checkbox"/>
22	Dispose of the needle and holder in a sharps container.	<input type="checkbox"/> <input type="checkbox"/>
23	Label the specimen(s) fully and accurately, using clear marker pen.	<input type="checkbox"/> <input type="checkbox"/>
24	Check the puncture site for bleeding. Apply bandage or plaster.	<input type="checkbox"/> <input type="checkbox"/>
25	Dispose of used supplies in appropriate containers / bags.	<input type="checkbox"/> <input type="checkbox"/>
26	Remove and dispose of gloves. Thank the patient.	<input type="checkbox"/> <input type="checkbox"/>

A PASS FOR ALL 26 TASKS IS REQUIRED FOR STUDENT TO BE DEEMED TO HAVE PERFORMED THE PROCEDURE ADEQUATELY.

Observer - Print Name: \_\_\_\_\_ Student - Print Name: \_\_\_\_\_  
 Observer - Signature: \_\_\_\_\_ Student - Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_

Download a copy here (click on link):

[www.geopace.net/competency-checklist](http://www.geopace.net/competency-checklist)

Please call or email if you would prefer the checklist to be posted to you.

### 1: GROUP (Revision and Overview):

#### Introduction to Live Blood Sessions

Welcome, introductions and and session overview.

Your teacher will recap on:-

- Professionalism
- Infection & Prevention Control (IPC)
- Health and Safety

and will also confirm the following:-

- Your Disclaimer Form - signed
- Review your consent and give you the opportunity to withdraw.

### 2: PAIRING:

#### Pairing for live venepuncture

### 3: GROUP - SUPERVISED:

#### Practice Session - Artificial Arms

Practice your phlebotomy skills again on our artificial arms.

When you are ready you will proceed onto the live blood sessions with your partner(s).

### 4: INDIVIDUAL - SUPERVISED:

#### Live Blood Draws - Session

Pairs - take turns to perform live venepuncture.

Procedure more important than successful draw.

### 5: PAIRS - SUPERVISED:

#### Practice Sessions on Artificial Arms

Further revision and training available to you on artificial arms if required.

### 6: GROUP:

#### Observation (peer to peer)

Delegates not performing live venepuncture are invited to observe and complete their own competency checklist.

(In tandem with live blood sessions)

### 7: INDIVIDUAL - SUPERVISED:

#### Live Blood Draws - Session B

Pairs take turns to perform live venepuncture.

Procedure more important than successful draw.

### 8: SESSION OVERVIEW:

Q&A session (time permitting)

**Your Geopace Certificate of Competency will be posted to you 10-14 days after you have completed the session.**

### How long do the sessions last?

**Sessions will last between 2-3 hours, however, your session end time is not set in stone!**

Once you have successfully completed your **Live Blood Draw(s)** in compliance with our **Competency Checklist** you will be deemed competent and therefore you do not need to complete all live blood draws to have successfully completed your session.